



[www.friendsofbaseball.org](http://www.friendsofbaseball.org)

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**Position Available:** Executive Director

**Location:** Portland, Oregon

**Reports To:** Friends of Baseball Board of Directors, through Board President

**Job Status:** Full-time, Exempt

## **Company Profile**

*Do you believe in the power of baseball and softball to enhance children's lives through the life lessons of the game? Are you game to enact system change to provide young people with the opportunities and tools to swing for the fences on the field and in life? Friends of Baseball's Executive Director is responsible for the successful leadership and management of the organization's mission to enhance children's lives through baseball's power to teach. You will set the organization's strategic direction in collaboration with the Board of Directors and develop a revenue generating plan to support capacity-building and program sustainability. This position works closely with the Board President and Officers and meets regularly with the full Board of Directors and leadership staff.*

*As Friends of Baseball's next leader you will bring deep roots and connection to community and a passion for baseball and softball. You will lead the Friends of Baseball team and extended Friends of Baseball family of partners, volunteer, and fans with a strategic, active, curious, and committed approach to realizing lasting impact for youth and their families and extend the regional reach of the organization.*

## **About Friends of Baseball**

*Friends of Baseball believes every child should have the opportunity and tools to swing for the fences on the field and in life. Together, with our community partners, Friends of Baseball has provided \$4.1 million in programming, scholarships, grants, and equipment since 2005 and served over 40,000 children. The Full Count RBI after school and summer baseball and softball programs have served over 1,500 youth in 3 counties and 5 school districts, and created employment opportunities for high school students and young adults through a baseball-inspired curriculum that includes physical recreation, academic, and socio-emotional enrichment activities.*



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## Summary of essential job functions

- *Expand revenue generating and fundraising activities to support existing program operations and expand impact statewide and regionally*
- *Build partnerships to expand programming and community events to additional locations, establishing relationships with funders, and political and community leaders in each new area*
- *Ensure ongoing programmatic excellence, rigorous program evaluation, and consistent quality of finance and administration, fundraising, communications, and systems*
- *Regularly track milestones and evaluate program components to effectively communicate measurable successes to the board, funders, and other constituents*
- *Identify potential risks and opportunities within the organization and its environment to protect the organization's ability to fulfill its mission*
- *Actively engage and energize Friends of Baseball board members, corporate and funding partners, community leagues and organizations, and volunteers*
- *Develop, maintain, and support a strong and representative Board of Directors: seek and build board involvement with strategic direction for existing and emerging programs*
- *Deepen and refine all aspects of communication—from web presence to external relations, with the goal of creating a stronger brand with regional and national awareness*

## Experience and Qualifications

- *5 or more years of progressive management experience in a non-profit, education, or social services organization is preferred*
- *Demonstrated anti-racism framework and experience working in collaboration with diverse groups of people and organizations*
- *Excellence in organizational management with the ability to hire, manage, inspire and coach staff, set and achieve strategic objectives, and manage a budget*
- *Past success working with a Board of Directors with the ability to cultivate existing board member relationships*
- *Strong marketing, public relations, and fundraising experience with the ability to engage a wide range of stakeholders and communities (including experience working with underserved populations and communities of color)*
- *Strong written and verbal communication skills; a persuasive and passionate communicator with excellent interpersonal and multidisciplinary project skills*



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## Characteristics

- *Action-oriented, entrepreneurial, adaptable, and innovative approach to managing an organization*
- *Readiness to grab the reins and take FOB to the next level*
- *Previous involvement in or high interest in baseball, softball, or sports is a must*
- *Experience working and communicating with diverse communities*
- *Committed to making a lasting impact in the communities we serve*
- *Passion, idealism, integrity, positive attitude, mission-driven, competitive spirit, and self-directed*

## Total Compensation Range

- \$70-\$80,000/yr total compensation includes flexible benefits package (competitive PTO, healthcare coverage, and mobile phone stipend)

## How to Apply?

- Interested candidates should send their cover letter, resume, and optional portfolio materials addressed to FOB ED Search Committee at [EDSearch@friendsofbaseball.org](mailto:EDSearch@friendsofbaseball.org)